

MINISTRY OF THE TRUSTEES
CENTRAL BAPTIST CHURCH OF QUINCY, ILLINOIS

MINUTES for August 9, 2011 meeting – 7:00 p.m. in the Lounge

<input checked="" type="checkbox"/> Lynn Sprick, Chair	<input checked="" type="checkbox"/> John David Harker, Vice Chair	<input checked="" type="checkbox"/> Andy Miller
<input type="checkbox"/> Shirley Rhodes, Treasurer	<input checked="" type="checkbox"/> Virgil Hochgraber	<input checked="" type="checkbox"/> Joanne Sigler
<input checked="" type="checkbox"/> Barbara Hutchens Bugh	<input type="checkbox"/> Joyce Kelle	<input type="checkbox"/> Diana Smith
<input checked="" type="checkbox"/> Joan Drummond	<input checked="" type="checkbox"/> Joyce Kuhl	<input checked="" type="checkbox"/> Rex Thomas

Lynn called the meeting to order at 7:00 p.m. and established a quorum. Pastor opened with prayer. Pastor Ivan served as Secretary Pro Temp by common consent.

MINUTES: John David moved, Virgil seconded, the July minutes be approved and entered into the record. Motion passed unanimously.

TREASURER’S REPORTS: No report

APPROVAL OF BILLS / REQUISITIONS: John David moved, Virgil seconded, to pay all bills and approve all requisitions. Motion passed unanimously.

COMMITTEE REPORTS:

FINANCE: Andy Miller, Chair

- 1. Benchmarks** – Giving in July 2011 fell *below* the July benchmark of \$32,546.44 by \$4,113.14.
- 2. Budget Request for 2012** – It is time to start preparing the 2012 Budget. The Trustees request that all church officers, the chair of each ministry, auxiliaries and chartered organizations, along with all members and staff, **make their budget requests for 2012 in writing before the Trustees meeting on Tuesday, September 13 at 7:00 p.m.** Please submit your requests to Lynn Sprick, Chair of the Ministry of Trustees. The Church Office will provide budget worksheet upon request.
- 3. Financial Reports** – See packet
- 4. Flat Roofs Capital Campaigns** – Total received \$33,792.70
- 5. Memorial Report:** current balance: \$30,529.00. All families were mailed memorial letter with a return postcard to designate their loved one’s memorial. The Church received the \$10,000.00 money from Florence Wilson Estate.
- 6. Investments:** See report – none to update
- 7. Stewardship Program** – November 2011:
- 8. Website Widget** – The Trustees received a complaint about the financial widget on the church website. Discussion held. The Trustees agreed to make no changes, by common consent.

PERSONNEL: Joanne Sigler, Chair

- 1. Cell Phone Contract Renewal** – Virgil moved, Rex seconded, a new two-year contract be signed, and the extra phone be used by Rexanne who will reimburse the Church \$15.00 per month. Motion passed 9 yes, 0 no, Ivan abstained.
- 2. Executive Secretary Search Update** – Staff Opening published in Church bulletin and newsletter, and advertised in the Herald Whig newspaper. Several applications received. Committee will interview possible candidates, soon.

3. **Policy for Hiring and Dismissing of Staff Members** – Rex moved, Virgil seconded, to recommend the proposed “Non Pastoral Staff” policy. Motion passed unanimously.
4. **Stewardship Secretary Update** – John David moved, Andy seconded, to increase the Stewardship Secretary’s hour by one additional hour until the end of 2011. Motion passed unanimously.
5. **Stewardship Secretary Substitute** – Virgil moved, Rex seconded, the Trustees will find a person Jim Mealiff will train to do the Stewardship Secretary duties as a substitute. Motion passed unanimously.
6. **Other Items (Confidential)**

PROPERTY: Rex Thomas, Chair

1. **Accident Reports** – None
2. **Air Conditioner Units** in Sanctuary and Units on Third Floor were repaired; leaks fixed, Freon added, new motor installed in Third floor unit, filters replaced, etc.
3. **Kitchen Refrigerator** - A new fan was installed in kitchen refrigerator
4. **Five Year Plan** – Rex will contact engineer (Bob Venderlow) at Klinger and Associates about plan
5. **Handicapped Accessible Door** – bid secured but waiting on funding
6. **Hand Bells** – A bid to repair the Hand Bells was received totaling \$4,161.00. The family of Aubrey Pryor has agreed to designate his memorial for this project. Family will make a donation to cover remaining costs.
7. **Roof Replacement bids** – Rex will secure final bids for replacing the Flat Roof
8. **Youth Room update** – Wall down, repairs made, and walls painted. Room needs cleaned.

OLD BUSINESS

1. **Balance Budget** – Since Loose Change offering is down by \$36,007.00 at the end of July, the Ministry of Trustees discussed cutting areas of the budget to make a mid-year balance. Areas cut for funding for the rest of 2011 included: S.S. literature, Director of Children’s ministry salary, benefits and expenses, Youth Minister benefits and expenses, Building repairs, etc. **Joyce Kuhl moved, Virgil seconded, to cut \$45,948.20 from the 2011 budget to balance it with projected income. Motion passed unanimously.** The Ministry agreed by common consent to exclude projected income from Loose Change Offerings from the 2012 budget.

NEW BUSINESS

1. **Nellie Botts Folly Scholarship Committee Request** – Ken Chatten, treasurer for the Nellie Botts Foley Scholarship Committee, requested the Trustees transfer \$500.00 from Alma Lebker Geringer Memorial fund to award as scholarships. **Rex moved, John David seconded, to transfer funds as requested. Motion passed unanimously.**
2. **Seminarian Support Matching Program for ABCUSA** – John David moved, Rex seconded, to pledge \$1,000.00 from scholarships (i.e., Nellie Botts Foley, Ubert Allen, Church Scholarship, and Seminarians Fund) towards Ms. Adina Butlers theological education in 2011-2012. Motion passed unanimously.

ADJOURNMENT – Having no further business, Lynn adjourned the meeting with prayer at 9:10 p.m.

NEXT MEETING: Tuesday, September 13 at 7:00 p.m. in the Lounge

Respectfully submitted,
Rev. Ivan E. Greuter
Secretary Pro Temp