

**Board of Trustees**  
**Central Baptist Church of Quincy, Illinois**  
**Minutes — June 8, 2010 meeting**

**Attending:** Shirley Rhodes – *Chair*, Chet Coonrod – *Sec’y*, Jim Fox – *V. Chair*, Chuck Grace, Barb Hutchens-Bugh, Ken Phillips, Richard Sparks, Rex Thomas, Ivan Greuter

Not present: Joan Drummond, Andy Miller, Joanne Siglar, Diane Smith

Chair Shirley Rhodes called meeting to order and established quorum. Shirley opened meeting by leading Board in the Lord’s Prayer.

Minutes of last meeting were read and approved

***Reports***

- **Accidents:** none
- **Balance Sheet:** In progress
- **Benchmarks:** Giving is down by \$20,000 compared to this time last year, however...
- **Budget:** Spending is down as well, so we are within budget.
- **Memorial:** n/r
- **Register:** Bills were paid. The new mini-bus is completely paid off in just 9 months.
- **Treasurer’s Report:** Chet will be going to office once an week to scan bills and requisitions and send them to the accountant, as well as working to update files. Requested a key to office. Board approved request.

Reports were reviewed and discussed

***Important Note:***

Patterson Accounting has notified the church that ALL groups within the church that use the church non-profit tax ID number on their bank accounts MUST have a copy of the bank statement sent to Patterson. This is an IRS issue. Sunday School classes, auxiliaries, etc. that do not wish to share their bank statements may not use the CBC tax number.

***Action Items***

- **Investments:** n/r
- **Requisitions**
  - Requisitions totaling \$12,073.75 were presented.
  - House Committee noted that the water bill has been unusually high — they are investigating to see if there may be a leak somewhere.
  - Requisitions were approved for payment by unanimous vote.

***Committee Reports***

- **Audit:** Chuck Grace made a motion that this committee be dissolved since accounting is now being outsourced. He further moved that the members of the audit committee form a

new committee to recommend investments. The new committee will be called the “Investment Committee”. There was a 2<sup>nd</sup>, and the motion carried unanimously.

- **Finance:** Chuck reported his finding on obtaining a new credit card for the church. The application will require a set of financial reports from the church. It was decided to wait until Patterson has completed their overhaul of the financials and then apply.
- **Legacy:** n/r
- **Transportation:** Still looking for a replacement school bus
- **Stewardship:** Stewardship Sunday will be November 14, 2010. New materials from GRR are entitled “*Thy Kingdom Come*”.
- **Personnel:** n/r
- **Music:** n/r
- **House:**
  - Valve has been installed in heating system. More work to be done.
  - Carpet was cleaned in front of elevators
  - A quote of \$1083 has been received for new carpet in the music office and communion preparation rooms behind the chancel — trying to reduce bid to under \$1000.
  - Looking into getting radiator covers for children’s areas. One source is \$200 each — House is looking for other sources.
  - Pictures from “Hall of Faith” have been hung in the Heritage Room
  - **House Committee reminds and requests people to please NOT close the AC registers**
  - In May, the House Committee recommended selling the pews in the chapel and using chairs for a more flexible and “friendly” use of the space. Board voted to do so unanimously. Advisory council asked for clarification... See “Old Business” below.

## **Old Business**

- Representatives of Patterson Accounting will be attending next Trustee meeting to present their review of finances and new financial reports.
- The Master/Five Year Plan is awaiting a report from architect
- At the May meeting, the Board voted to sell the Chapel pews and replace them with more flexible seating, i.e. chairs. Selling church property requires a vote of the congregation so this was sent to Advisory Council. Advisory asked for more information.  
The decision was based on various factors, summarized as follows:
  - The Chapel is a large space within the church that is greatly under-used.
  - The primary use is for choir practice on Wednesday nights. The choir is highly in favor of individual chairs instead of pews for comfort, accessibility, and flexibility of seating.
  - The chapel is also used for Saturday Evening Worship, which also would benefit from more comfortable and more flexible seating.
  - The only other recent uses of the space have been for two weddings within the last three years.
  - There is no plan at this time to buy new seating. The red stacking chairs we already have would be arranged in rows for choir practice and services.

- With chairs instead of pews, seating could be arranged in circles or clusters, thus making the space useful for small groups, meetings, social gatherings, etc.
- It was also noted that none of the existing pews are memorials — they were purchased from another church when the courtyard was enclosed to build the chapel.

### ***New Business***

None

### ***Adjournment***

Pastor Ivan closed meeting in prayer at 7:50 (possibly a new record for shortest meeting!)

Respectfully submitted,

Chet Coonrod

*Secretary*