

PROPERTY USE AGREEMENT

CENTRAL BAPTIST CHURCH OF QUINCY, ILLINOIS

We are delighted that outside groups seek permission to use the property of the Central Baptist Church of Quincy, Illinois. Our members are proud of our property! We spend a significant amount of money and time on its upkeep so all people of faith have a place to meet God and others in a safe, sacred environment. The Board of Trustees asks all groups not affiliated with Central Baptist to secure a Property Use Agree prior to an event. This agreement helps with scheduling and liability. We pray you have a Christ-centered experience.

Rules and Regulations: Persons, groups and agencies using Church property agree to the following rules and regulations:

1. No alcohol or tobacco products are used on church property
2. No gambling (lotteries, raffles, card games, etc.)
3. No foul or inappropriate language (honor God and respect others)
4. No religious practices that are contrary to the teachings of the Baptist faith and tradition
5. No acts, weapons or words of violence, harassment, discrimination, prejudice or abuse
6. Be Good Stewards of God's Creation by respecting and protecting all of life
7. Each person will conduct themselves in a moral and decent matter which honors Christ and reflects the integrity the Christian church.

Persons or groups in violation of these rules and regulations will have their property use agreement revoked and be removed from the property.

Responsibilities: The authorized person signing below is responsible for:

1. Scheduling all events with the Church Office
2. Securing their own liability and accidental insurance, providing a certificate of insurance
3. Making sure all participants understand and adhere to this agreement
4. Leaving the building and grounds in an orderly and decent manner
5. Turning off all lights, fans, electrical equipment, air conditioners and/or heat
6. Securing all windows, doors and elevator
7. Returning all keys to the Church Office within 3 days following the scheduled event
8. Reporting all accidents and property damage to the Church Office within 24 hours

A suggested donation of \$1.00 per person is appreciated from all groups using church property for maintenance and utilities. Please make donation payable to: Central Baptist Church

The undersigned agrees to these rules and regulations, and accepts sole responsibility for all content, materials, property, injuries and liability in using the Church's property.

Signed: _____ Date: _____

Name: _____ Phone: _____

Address: _____

Name and Date of Event: _____ Room Request: _____

Set Up Instructions: _____

Board of Trustee Action:

Approved: _____ Denied: _____
Initial & Date Initial & Date